

Family File Cleanup

By Pamela Brigham

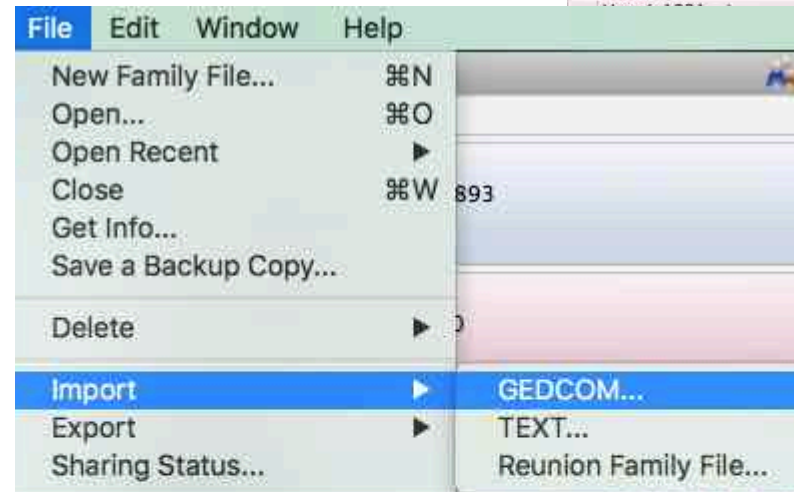
09 Jul 2016

What are we covering - Spring cleaning!

- ▶ Duplicate people - match & merge
- ▶ Match & Merge Sources
- ▶ Tips & tricks for finding issues

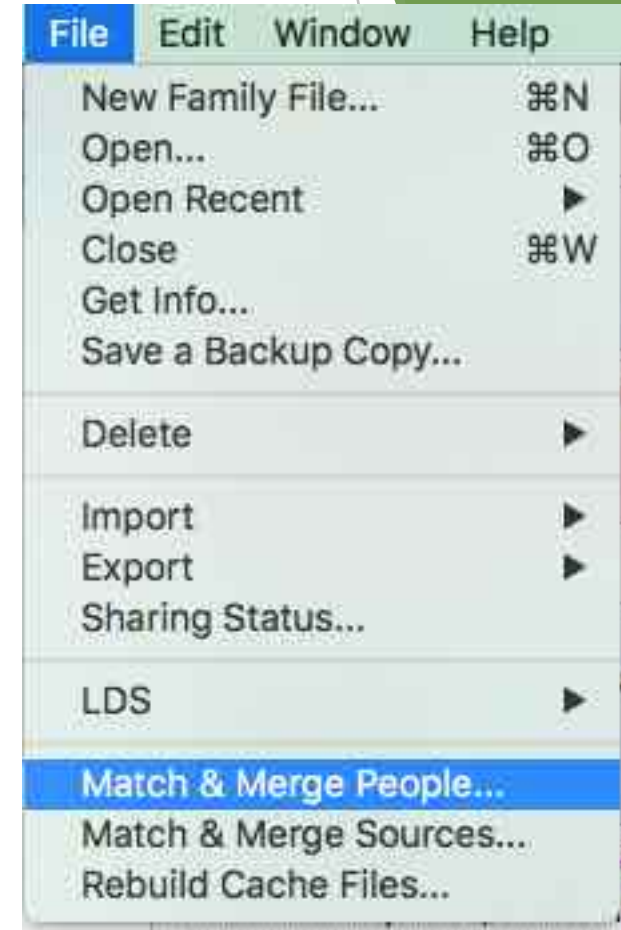
How do we end up with mistakes?

- ▶ Adding people
 - ▶ Check the people bar to see if they already exist
- ▶ Importing GEDCOMs
 - ▶ From people you trust
 - ▶ Who did you include and who did they include?
- ▶ Typos
 - ▶ What year is it? 1816, 1916, 2016?
- ▶ Incorrect information entered
 - ▶ Does the information make sense?



Match & Merge

- ▶ Reunion's tool for merging duplicate people
- ▶ Need to be in family view
- ▶ Two types
 - ▶ Easy merge - just a few people to merge
 - ▶ Match & Merge function
 - ▶ Have a bunch of duplicate people scattered throughout the family file
- ▶ **DO NOT use this to carelessly import a bunch of GEDCOMs and expect Match & Merge will find all the duplicates**



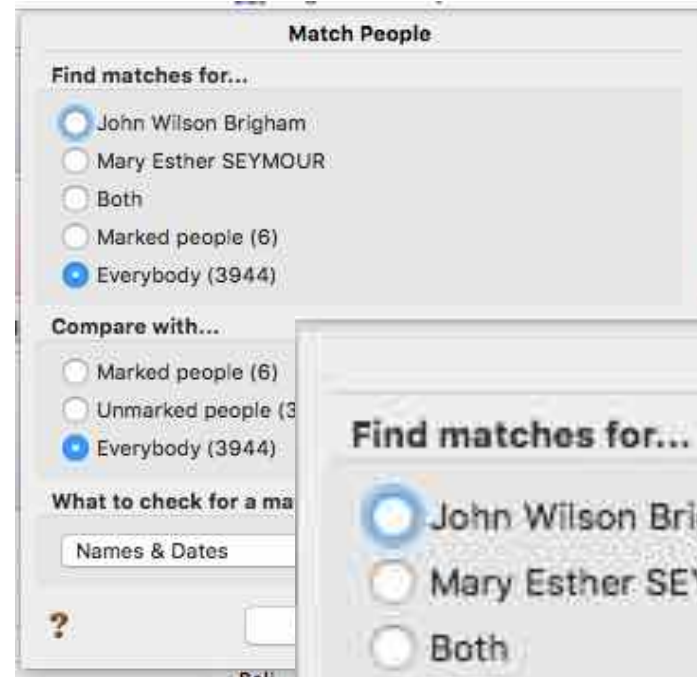
Easy Merge

- ▶ Three steps
- ▶ 1 - Find person in people sidebar
- ▶ 2 - Select person with most complete information
 - ▶ Person will appear in the family view
 - ▶ This person is the keeper of existing and new info
- ▶ 3 - Drag duplicate people to person in family view



Finding Matches

- ▶ Who to search on
 - ▶ Specific people from family view
 - ▶ Marked people
 - ▶ Everybody
- ▶ Who to compare to
 - ▶ Marked people
 - ▶ Unmarked people
 - ▶ Everybody
- ▶ **WARNING:** Comparing Everybody to Everybody can take time!
- ▶ Search time is exponentially related to the number of people selected



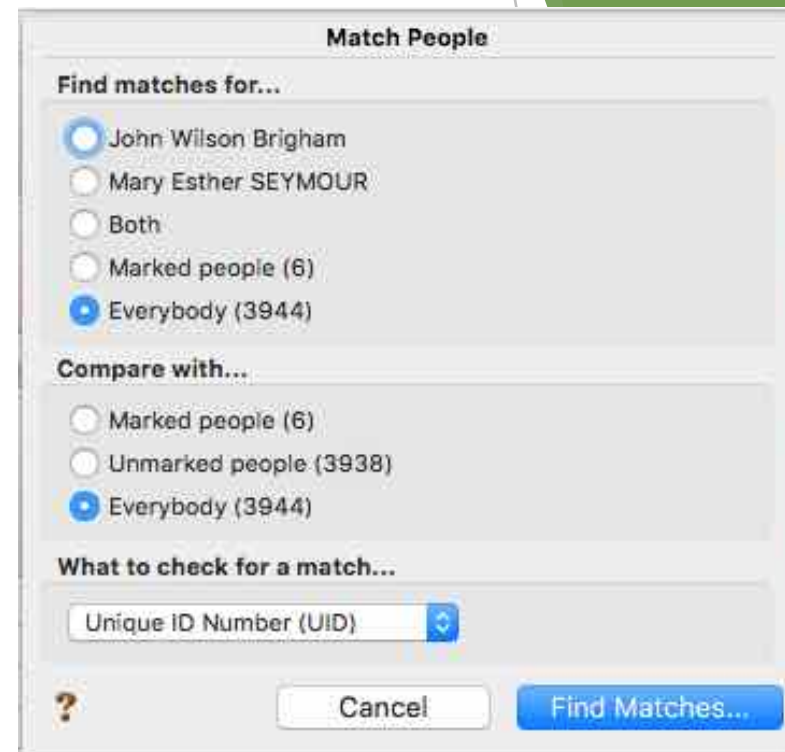
Finding matches

- ▶ What to search on
 - ▶ Names & Dates
 - ▶ Default
 - ▶ Most common
 - ▶ Allows Reunion to use “fuzzy logic” for comparison
 - ▶ Generational naming
 - ▶ Unique ID Number (UID)
 - ▶ Used when a previously exported information needs to be imported
 - ▶ User ID Number
 - ▶ User generated number for each person



Making finding matches easier

- ▶ Importing a known GEDCOM
 - ▶ Export a branch from your family file
 - ▶ Provide to someone else to edit
 - ▶ Re-import after changes
 - ▶ Assumes import/export keeps Unique ID #
 - ▶ Use Unique ID # (UID) to find duplicates



Making finding matches easier

- ▶ Importing an unknown GEDCOM
 - ▶ Unmark all people in existing family file
 - ▶ Mark all people in GEDCOM being imported using Automatic flag/mark feature

File name: /Users/pamelabrigham/Documents/Reunion Files/Rands.ged

Information	Value
Date	11 JUN 2013
Source	Reunion V10.0
Destination	Reunion
GEDCOM Version	5.5
People	2045
Families	828

GEDCOM character set: UTF-8

Automatic flag/mark: **Mark**

Automatic Source: None

Strip extra commas from place fields

Buttons: Cancel, Import

Mark Groups People: 3944
Marked People: 0

Action: Unmark

Who: Everyone in this family file

Mark everybody first

Unmark source person

Unmark spouses

Unmark parents of spouses

Unmark siblings

Buttons: Undo, Unmark

Making finding matches easier

- ▶ Importing an unknown GEDCOM
 - ▶ Select find matches for marked people
 - ▶ Compare with unmarked people
 - ▶ Saves time for comparing people in new GEDCOM to existing people

Match People

Find matches for...

John Wilson Brigham

Mary Esther SEYMOUR

Both

Marked people (7)

Everybody (3944)

Compare with...

Marked people (7)

Unmarked people (3937)

Everybody (3944)

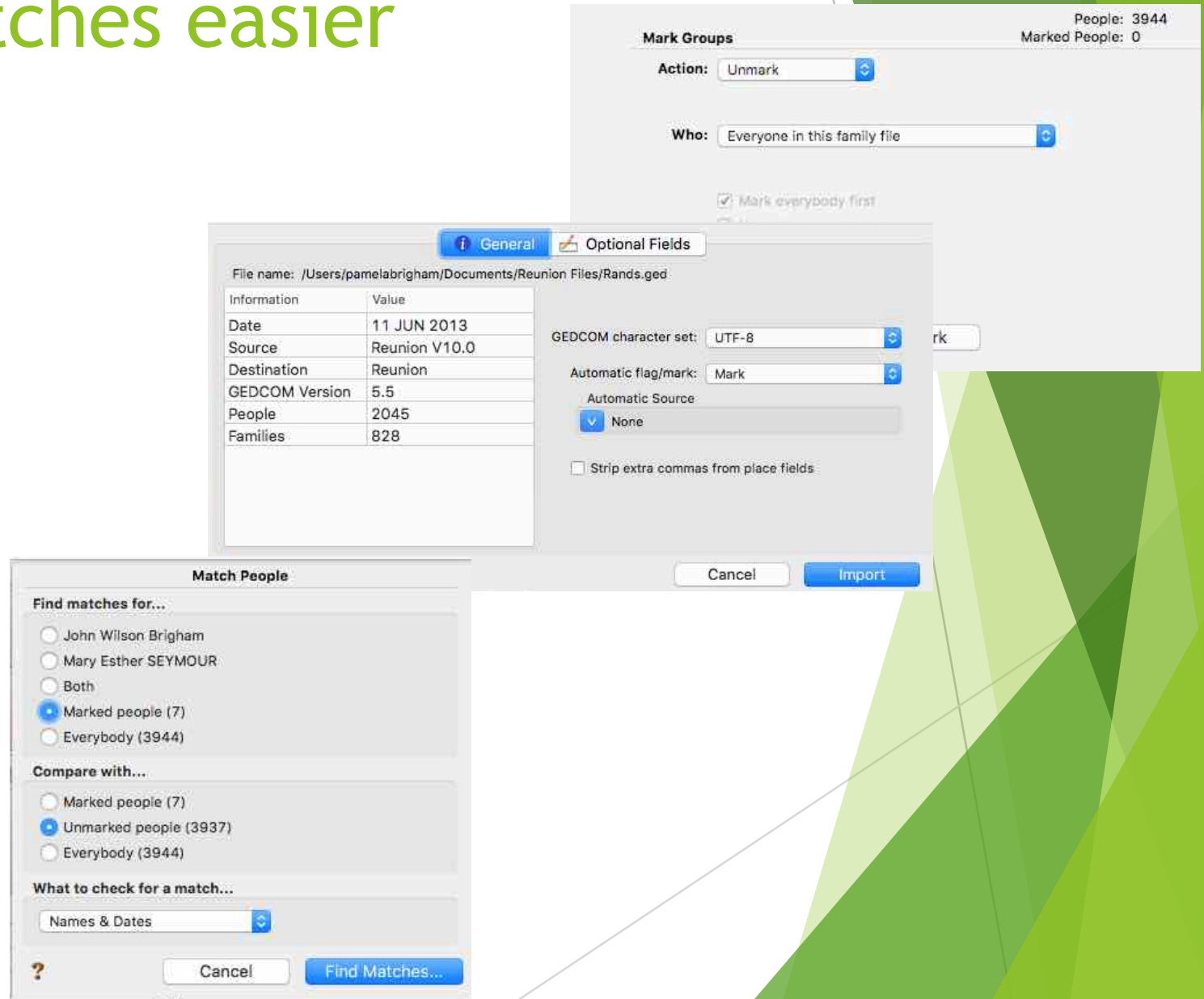
What to check for a match...

Names & Dates

? Cancel Find Matches...

Making finding matches easier

- ▶ Importing one Reunion Family file into another
 - ▶ Similar to importing a GEDCOM
 - ▶ Unmark everyone in one family file
 - ▶ Mark everyone on the imported family file
 - ▶ Compare marked to unmarked people



Merging People

- ▶ Upper left list
 - ▶ Shows people who have possible duplicates
- ▶ Upper right list
 - ▶ Shows the matches for person selected from left list

The screenshot shows a 'Merge People' window with the following sections:

- Possible matches found for 71 people - based on Names and Dates:** A list of names and birth/death years, including John Wilson Brigham (8 Dec 1895-) - 201, Joseph Richards (1907-) - 242, Hannah Benson (23 Jul 1826-) - 1483, Mary Benson - 1496, Rachel Hodgson - 1695, William Hodgson - 1696, Emma Overacker (22 Jun 1859-aft 1920) - 73, and Joseph Richards - 548.
- 1 possible match found for: John Wilson Brigham:** A list with one entry: John Wilson Brigham (8 Dec 1894-aft 1926) - 778.
- No merges:** A button to merge checked groups.
- Parents...:** Hon. John Warren Brigham (22 Mar 1857-1940) - 195 and Nellie WILSON (1875-1943) - 199.
- Person...:** John Wilson Brigham - 201, b. 8 Dec 1895, bp. Genesee, Latah Co., Idaho, d., dp.
- Spouses...:** Mary Esther SEYMOUR - 209. Marriage: 11 Aug 1918, South Bend, Pacific County, Washington.
- Children...:** John Edward Brigham (31 May 1924-) - 210.
- Parents...:** Hon. John Warren Brigham (22 Mar 1857-1940) - 195 and Nellie WILSON (1875-1943) - 199.
- Person...:** John Wilson Brigham - 778, b. 8 Dec 1894, bp. Genesee, Latah, Idaho, USA, d. aft 1926, dp.
- Spouses...:** None - 0.
- Children...:** (Empty list)

At the bottom, there is a 'Certainty:' dropdown set to 'All', and 'Cancel' and 'Save...' buttons.

Merging people

- ▶ Synopsis of people in the window
 - ▶ Allows you to determine if the selected people are matches
 - ▶ Check parents & children
 - ▶ Check dates & places
- ▶ Merging parents, spouses, & children
 - ▶ Check/uncheck boxes to merge as needed
- ▶ Certainty
 - ▶ Reunion evaluates how close of a match it is
 - ▶ Can be used to filter a large number of matches

Parents...
Hon. John Warren Brigham (22 Mar 1857-1940) - 195
Nellie WILSON (1875-1943) - 199

Person...
John Wilson Brigham - 201
b. 8 Dec 1895
bp. Genesee, Latah Co., Idaho
d.
dp.

Spouses...
Mary Esther SEYMOUR - 209
Marriage: 11 Aug 1918, South Bend, Pacific County, Washington

Children...
John Edward Brigham (31 May 1924-) - 210

Parents...
Hon. John Warren Brigham (22 Mar 1857-1940) - 195
Nellie WILSON (1875-1943) - 199

Person...
John Wilson Brigham - 778
b. 8 Dec 1894
bp. Genesee, Latah, Idaho, USA
d. aft 1926
dp.

Spouses...
None - 0

Children...

Level of Certainty in Lists
High
Medium and High
Low, Medium, and High
All

Merging people

- ▶ Comparing people
 - ▶ Can double click on anyone to see them in family view for easier comparison
- ▶ Color coding
 - ▶ Green -
 - ▶ Person on right different from person on left
 - ▶ Person left is target person

Parents...

Adam Overacker (27 Jun 1761-14 Nov 1842) - 795
Cornelia Vanness Vandercook (9 Jul 1761-1810) - 794

Person...

Michael Overacker - 522
b. 7 Sep 1785
bp. Rensselaer, New York, USA
d. 24 Oct 1873
dp. Bunker Hill Township, Ingham, Michigan, USA

Parents...

Adam Overacker (27 Jun 1761-14 Nov 1842) - 795
Cornelia Vanness Vandercook (9 Jul 1761-1810) - 794

Person...

Anthony Michael Overacker - 850
b. 7 Sep 1785
bp. Rensselaer, Rensselaer, New York, United States
d. 24 Oct 1873
dp. Grass Lake, Jackson, Michigan, United States

Spouse

Merging People

- ▶ Color coding

- ▶ Gray

- ▶ Person on right no corresponding person on left
 - ▶ Will be added to the family view for the record on the left

- ▶ Black

- ▶ Person on right exactly the same as person on left
 - ▶ Same user ID

Parents...

Person...

George A COMSTOCK - 244
b. Jul 1868
bp. Wisconsin
d.
dp.

Spouses...

Kate M COLWELL (1875-) - 235

Marriage: 1891, Iowa

Children...

LeRoy G COMSTOCK (Nov 1891-) - 245
W. Howard COMSTOCK (Aug 1893-) - 246
Sula O COMSTOCK (Aug 1899-) - 247

Parents...

Gardiner Comstock (1844-) - 1326
Emiline Comstock (1841-) - 1325

Person...

George Aaron Comstock - 1319
b. 11 Jul 1868
bp. Prairie-du-Chien, WI
d.
dp.

Spouses...

Katie Mandana Colwell (10 Jan 1875-) - 556

Marriage: 8 Dec 1890, Sioux City, IA

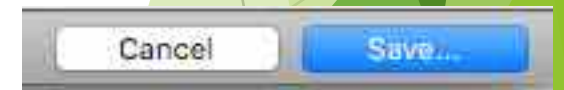
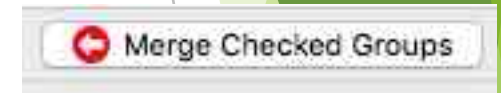
Children...

Leroy George Comstock (11 Nov 1891-) - 1317
William Howard Comstock (21 Aug 1892-) - 1315
Lulu Anita Comstock (15 Aug 1899-27 Oct 1918) - 1318
Stanley Elison Comstock (16 Dec 1908-) - 1316

Merge People

▶ Buttons in the merge window

- ▶ **Save** - Nothing will happen **permanently** until you click the **Save** button. Clicking any of the other buttons doesn't change anything in your family file until you click **Save**.
- ▶ **Merge checked groups** - To merge the records for the checked people on the right with the people in the left, click the **Merge Checked Groups** button.
- ▶ **Merge all high certainty matches** - A "high certainty" match is defined as two people with the same Unique ID Number or two people with exactly the same name, birth date, and death date. If Reunion finds any high certainty matches, clicking this button will merge them all.
- ▶ **Cancel** - To exit the Merge People window altogether, without making any changes, click the **Cancel** button.



What happens in the merge?

- ▶ Right merges with left
- ▶ Information from right is transferred to left
- ▶ Person on the right is deleted
- ▶ Links to parents, children, spouses move to person on the left
- ▶ Names - most recent changed date takes priority
- ▶ Names - any other names create a new note "Match & Merge"
- ▶ Finding duplicate fields - under conditions->attributes

Molly on the right is merged into Molly on the left.

Molly Merger Person ID: 2085	←	Molly Merger Person ID: 2084
Birth		May 1963 Mechanicsburg, PA
Death		1998 Age: 34
Occ	Teacher, Bus Driver	Teacher
Reli		Presbyterian

The result.

Molly Merger Person ID: 2085	
Birth	May 1963 Mechanicsburg, PA, Siedel Hosp.
Death	1998 Age: 34
Occ	Teacher, Bus Driver
Reli	Presbyterian

LOOK FOR...

Conditions: People Couples

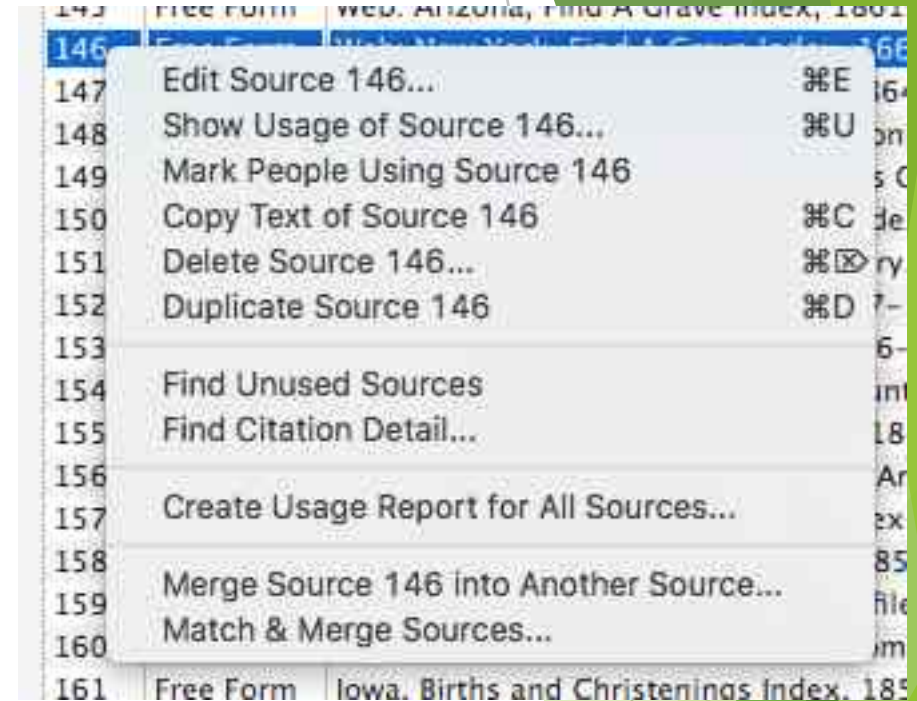
of Duplicated Fields More Than

Match & Merge Fuzzy Logic

- ▶ Add people that shouldn't be added during the merge
- ▶ Not add people you want added
- ▶ Might need to use easy merge way on some people first to get better results in Match & Merge
- ▶ Might end up with duplicate spouses that will need to be fixed

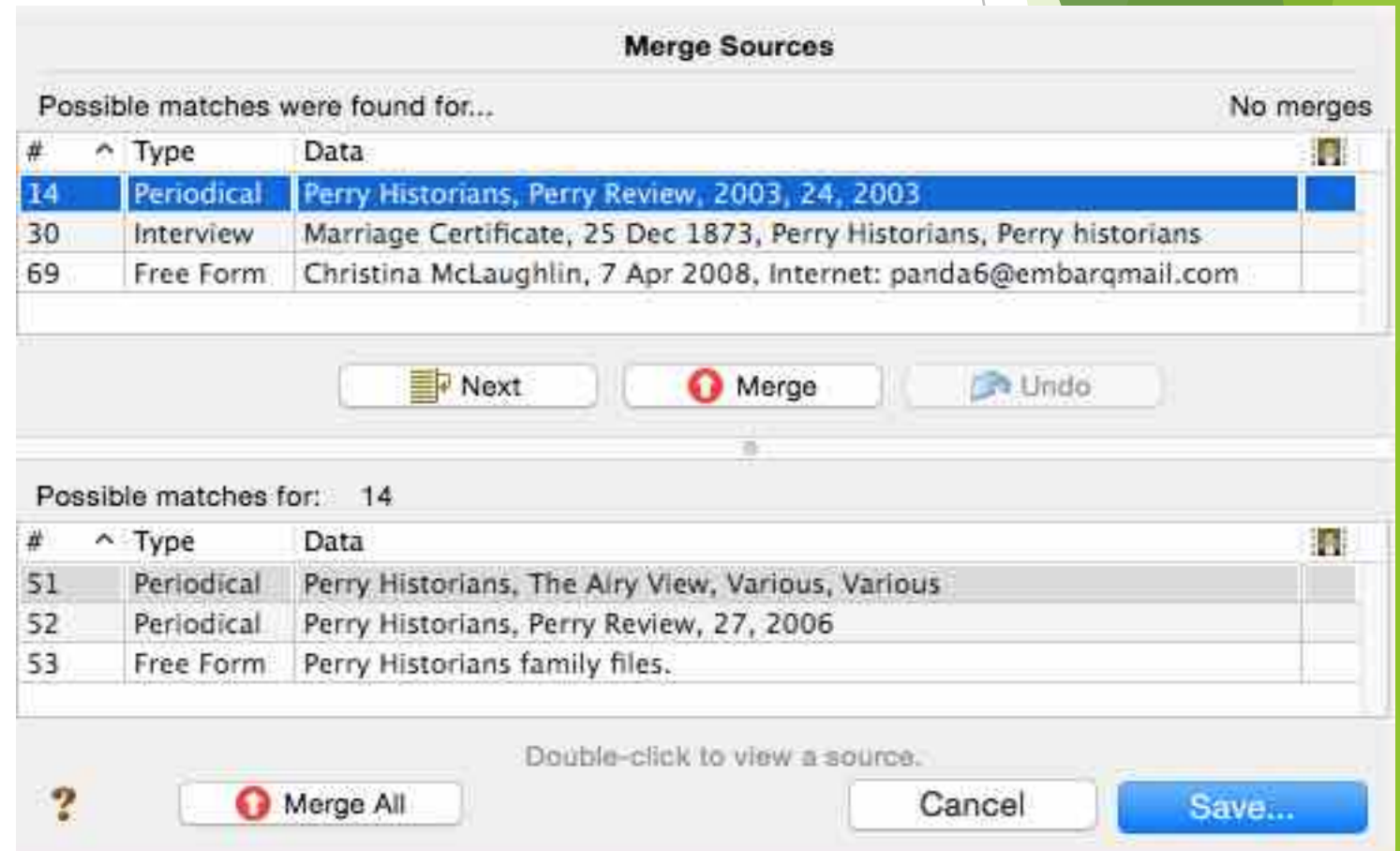
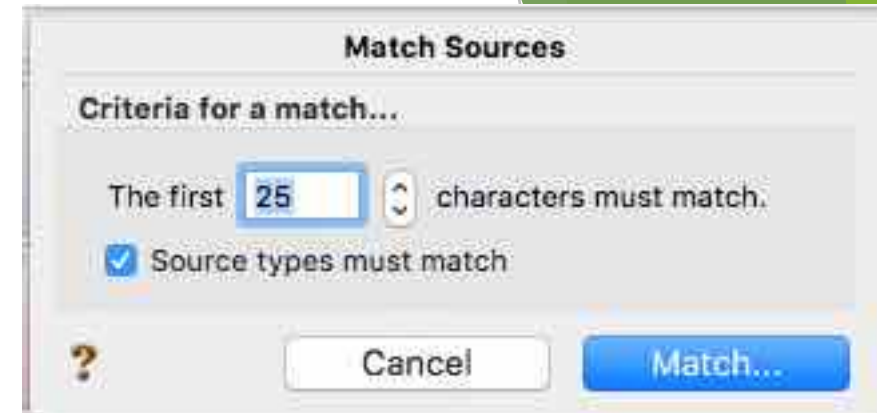
Match & Merge Sources

- ▶ When importing GEDCOMs review sources for duplicates
- ▶ 3 ways to Match & Merge sources
- ▶ Easy way - drag & drop sources onto each other
 - ▶ Confirmation window appears
 - ▶ This cannot be undone
- ▶ Second way
 - ▶ Right click (Control-Click) on the source
 - ▶ Select Merge source into another source
 - ▶ Enter source number



Match & Merge sources

- ▶ Third way - Match & Merge Sources
- ▶ Select this from file menu
- ▶ Must be in family view
- ▶ Find matches based on characters & source types
- ▶ Top is what matches were found for
- ▶ Bottom are found matches
- ▶ Double click on a match to review it more



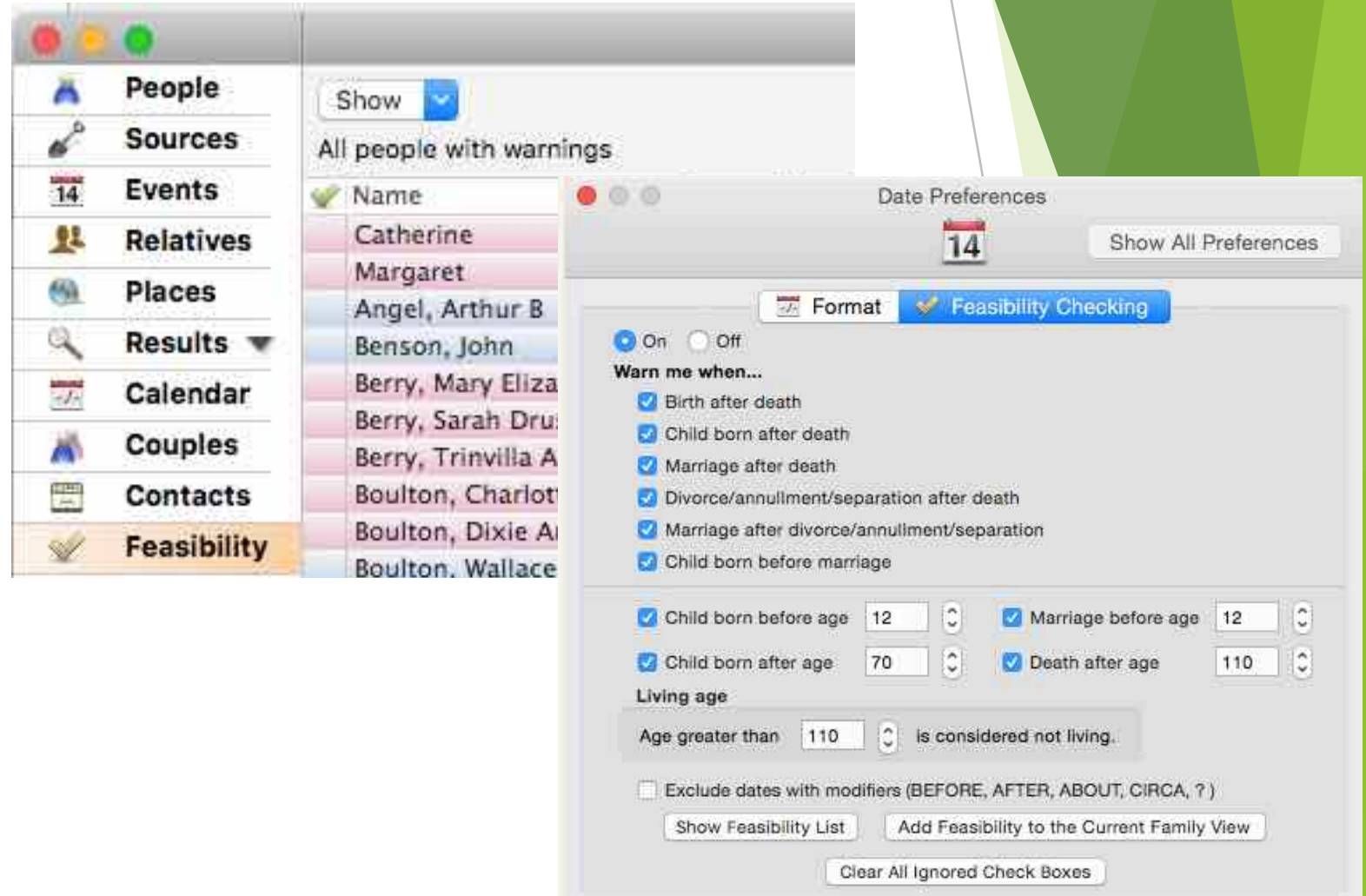
Match & Merge sources (cont.)

- ▶ Merge - will merge the bottom source with the top
- ▶ Any additional data from bottom source added to the top
- ▶ Citations links are moved from the bottom source to the top source
- ▶ Nothing is updated until you click save
- ▶ You can undo a merge before you save if you accidentally merge sources
- ▶ Merge all - only if you are very sure that all sources are duplicates



Tips & Tricks - Feasibility

- ▶ Found under lists
- ▶ Can be checked when you enter dates
- ▶ Setup date checking under preferences
- ▶ Good to run after importing data (GEDCOM or Family File)



Tips & Tricks - Reports & Find

- ▶ Statistics - should provide similar results as feasibility
 - ▶ Show Age - at first/last child
 - ▶ Show Age - at first marriage
- ▶ Multimedia files
 - ▶ Show missing files
- ▶ Find -> Unlinked people
 - ▶ No children, parents or spouse
 - ▶ Will show up as an island also

Tips & Tricks - Islands

- ▶ Groups of people linked to each other, but not linked to people in other islands
- ▶ Separate fragments of a family tree
- ▶ Can get created when importing GEDCOMS
- ▶ Can be used for researched, but not properly linked family tree branches

Questions?